

TIME SHEET CERTIFICATION

I hereby certify that the time and hours recorded on this time record accurately and fully identify all time that I have worked during the designated pay period. Additionally, this time record reports all overtime that I have worked, if any, during the designated pay period and that there is no other overtime or any other hours that I have not reported.

I understand that I am entitled to a rest period of 10 minutes net rest for each four hours of work or major fraction thereof and one duty free meal period (not less than 30 minutes) whenever I worked five or more hours. I certify that I have taken all meal and rest periods to which I was entitled, except as follows:

(List here the dates of any meal or rest periods missed in the reporting period)

I declare that the foregoing is true and correct under penalty of perjury.

Name: _____

Signature: _____

Date: _____

Pay Period: _____